**PROFESSIONAL SUMMARY**

Dedicated and community-oriented professional with a diverse background in education, security, retail, and hospitality. Proven leadership experience as a director, with strong skills in sales, customer service, and organizational management. Passionate about community service and committed to contributing to the success of organizations through strategic decision-making and governance.

**SKILLS & EXPERTISE**

* Leadership & Governance
* Community Engagement
* Security & Safety Management
* Business Operations & Sales
* Early Childhood Education
* Hospitality & Customer Service

**PROFESSIONAL EXPERIENCE**

**Director**
*Faith Walk Academy Preschool (2014–2025)*

* Led daily operations, curriculum planning, and staff management for a thriving preschool.
* Developed programs to enhance early childhood education and foster community involvement.
* Ensured compliance with educational regulations and safety protocols.

**Security Officer**
*Universal Security (2010–2014)*

* Maintained a safe and secure environment for businesses and clients.
* Conducted routine patrols and monitored security systems.
* Provided excellent customer service while enforcing safety procedures.

**Retail & Sales Associate**
*Grand Union Food Store (1992–1994)*
*Straw Market (1983–1987)*

* Assisted customers with purchases, ensuring high levels of satisfaction.
* Managed inventory and handled cash transactions efficiently.
* Developed strong customer relationships to drive sales and repeat business.

**Cook & Hospitality Professional**
*Coopers Diner (1995–1997)*

* Prepared and served meals while maintaining a clean and welcoming environment.
* Managed kitchen operations and ensured food safety compliance.
* Provided excellent customer service to enhance dining experiences.

**EDUCATION & TRAINING**

* Lewis Yard Primary School (1977–1982)
* Hawksbill High School (1982–1989)
* National Training Council (1990–1994)

**CERTIFICATIONS & ACHIEVEMENTS**

* Bahama Host Certified – Trained in exceptional customer service and hospitality standards.
* Preschool Director Certified